

Bowie Senior Center
Computer Class Offerings
Course Offerings for May 27-July 11, 2008

Initial Sign-up on May 6 @ 11 a.m.

Later Sign-up at the Front Desk

| Course | Day/Time | Dates | Instructor | Fee |
|--|--|---|---------------------------|---|
| Beginners I Basic course for students with little or no prior computer experience | Mondays 12:00-2:00 pm | 8 Sessions Jun 2, 9, 16, 23, 30 Jul 7, 14 8 th class TBD | Dale Grant Norm Bohrer | \$25.00 Res \$30.00 Non-res Plus \$5 lab fee |
| Beginners I Basic course for students with little or no prior computer experience | Tuesdays 12:00-2:00 pm | 8 Sessions May 27 Jun 3, 10, 17, 24 Jul 1, 8, 15 | Bob Clark | \$25.00 Res. \$30.00 Non-res Plus \$5 lab fee |
| Beginners II Follow-on course to Beginners I. Intro to Windows XP, Computer Hardware and Software, and applications, including a newsletter, and the free Open Office equivalents to MS Word and the Excel spreadsheet. <i>Prerequisite *</i> | Tuesday/Thurs 10:00-11:30 am | 8 Sessions May 27, 29 Jun 3, 5, 10, 12, 17, 19 | John Jones | \$25.00 Res. \$30.00 Non-res Plus \$5 lab fee |
| Word Processing: Using MS Word & OpenOffice Writer Introduction to the basics of Word Processing software using MS Word and the Writer program from the free Open Office Suite. An Open Office CD will be provided. <i>Prerequisite *</i> | Tuesday/Thurs 10:00-11:30 am | 8 Sessions Jun 24, 26 Jul 1, 3, 8, 10, 15, 17 | John Jones | \$25.00 Res \$30.00 Non-res Plus \$5 Lab fee |
| OpenOffice Focus on word processing, spreadsheet and presentation functions of the free OpenOffice Suite (which duplicates much of Microsoft Office Suite). OR Presentation Software Microsoft PowerPoint and Open Office Impress A CD with the free OpenOffice Suite will be provided. <i>Prerequisite *</i> | Wednesday 2:30 – 4:00 pm | 8 Sessions May 28 Jun 4, 11, 18, 25 Jul 2, 9, 16 | Eric Hein | \$25.00 Res. \$30.00 Non-res Plus \$5 lab fee |
| Course | Day/Time | Dates | Instructor | Fee |

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|---|--|---|---------------------------------|--|
| <p>E-mail & The Internet Learn to use these exciting resources to research your hobbies, exchange pictures with relatives and more. <i>Prerequisite *</i></p> | <p>Thursday 12:30 - 2:00 pm</p> | <p>8 Sessions May 29 Jun 5, 12, 19, 26 Jul 3, 10, 17</p> | <p>Don May Dick Boell</p> | <p>\$25.00 Res. \$30.00 Non-res Plus \$5 lab fee</p> |
| <p>Introduction to Computers (PRE-Beginners I) FREE CLASS. For those with little or no knowledge of computers. Familiarization with mouse, keyboard and basic use of the computer.</p> | <p>Friday 12:00 – 2:00 pm</p> | <p>8 Sessions May 30 Jun 6, 13, 20, 27 Jul 11, 18 8th class TBD</p> | <p>Dale Grant</p> | <p>No fee. <u>Registration Required.</u></p> |
| <p>Senior Computer Club Discussions pertaining to computer hardware & software. Users helping users, bring your questions.</p> | <p>1st & 3rd Thursdays 2:15 – 4:00 pm</p> | <p>May 1, 15 Jun 5, 19 Jul 3, 17 Aug 7, 21</p> | <p>Dale Grant President</p> | <p>No Fee. Open to all levels. Walk-in.</p> |

All Students must have access to a home computer for their own use outside the Senior Center.

*** Prerequisite: Must have basic computer skills (completion of Beginners I or instructor permission).**